

Mobile County Branch #5044 Legal Redress Committee

The legal redress committee is composed of members of the NAACP Mobile County Branch with support from local attorneys and citizens who are knowledgeable in many areas. Our purpose is to address discrimination in any form in an attempt to create reconciliation.

Although you may have contacted The NAACP Mobile County Branch via email or by phone, your complaint is not considered to have been formally submitted until you fill out the required Legal Redress Form and filed it with the Mobile County Branch.

Please attach with a copy of this complaint form a memo stating your concerns, including names, dates, contact information, and a description of the alleged wrong action. Submit this form and the attached description by bringing it to a meeting of the Mobile County Branch, or by mailing it to NAACP Mobile County, 3737 Government St, Suite 510, Mobile, Al 36693. You may also give it to any officer of your local Branch, or to any member of the Legal Redress Committee. Please note that while we consider your complaint seriously, the submission of your complaint form does not automatically guarantee action on the part of the Mobile County Branch.

If you desire, you may also submit your form to the NAACP National Legal Department. Your NAACP National Legal Department appreciates your complaint, however, due to the volume of complaints received by that office, the Legal Department may not be able to personally respond to each complaint it receives. Be advised that your complaint does not create an attorney-client relationship with the NAACP National Legal Department. Please also note that submission of a complaint does not mean that the NAACP National Legal Department has accepted your case.

Depending upon the type of complaint, it may be necessary for you to consult an attorney regarding your case as soon as possible because there may be certain filing deadlines that must be adhered to in order to file a case in court.

You may also wish to visit the NAACP resource page, which contains contact information for various Federal and State agencies, civil rights advocacy groups that may be able to assist you.

The NAACP Mobile County Branch #5044 may provide contact information, and/or assistance for concerned citizens with common complaints, issues or questions, but we do not provide legal advice. For legal advice, you should consult an attorney. Please also remember that NAACP members are volunteers and may not always be available to schedule time to assist you at your convenience. If your matter is time sensitive, do not

wait for the NAACP.

Please initial each paragraph on this page and attach it to page 2 plus additional documentation.
NAACP Mobile COUNTY BRANCH 5044 LEGAL REDRESS COMPLAINT FORM

This form is not a legal document. It is to be used only to help formulate and collect information. Please follow the Complaint form Instructions:

1. Type or Print clearly in dark ink.
2. Complete the entire form (incomplete or unclear forms will be returned)
3. Attach copies (not originals) of any documentation you may have that verifies your complaint.

Date: _____

Name of Person Filing Complaint:

Address:

_____ (include City, State, Zip)

Telephone: (cell) _____ (home)

_____ If it is ok for us to contact you at work, if so, provide that number here:

_____ Entity (Person, Organization, or Company) about whom you are complaining (note: If it is a law enforcement officer, include City or County, and Badge No./Car No.):

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_____ _ Date and Time of Incident (if there is more than one occurrence, please use additional space provided):

_____ _ Location of Incident :

_____ _ Nature of Complaint:

{ } Employment { } Housing { } Education { } Credit { } Other

{ } Place of Public Accommodation

Was there a reason given for the incident? What was it?

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_ Please check statement(s) that applies:

___ Offender(s) did not conduct his or herself in a professional matter (resulting in violation civil right(s)).

___ Offender(s) communicated bias based upon race, gender, national origin, religion, sexual orientation or disability.

Other (Describe):

Please explain in your own words the particular description of the acts and conduct of offender(s) which gives rise to your complaint. Attach additional sheets if necessary.

Signature of Complainant (or parent/guardian if Complainant is under 18).

Were there any witnesses (very important)/observers to the incident (s) Please include contact information.

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Are you Aware of other individuals who may have been subjected to the alleged discriminatory conduct? If yes, provide names, addresses and telephone numbers if possible.

What response did you make when the incident (s) occurred or afterwards?

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Have you discussed this with anyone else? If so, with whom and when did the discussion take place?

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Do you know of anyone else that has the same experience as you? Who?

Is there any written documentation to support your allegations? Pictures, recordings; If yes, please list.

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What specific remedy are you seeking?

Have you sought or received assistance from the Equal Employment Opportunity Commission or any other agency? If yes, provide names, address, and telephone numbers, if possible.

Are you represented by a private attorney? If yes, provide name, address, and telephone number.

Has there been an offer made to you to informally resolve your issue? (If yes, what was the offer and what were the results?)

Is a court action pending? If yes, provide case file number and a copy of the complaint.

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NAACP MEMBER { } yes { } No Registered voter { } yes { } no

Signature: _____

Date: _____

NAACP Legal Redress Member:

Signature _____ **Date:** _____

NAACP Branch _____

Do not forget to do the following:

- 1. Make at least three copies: one for yourself, one to file with the Mobile County Branch, and one to give to the reliable party (or parties) of your choice, i.e. your attorney or a witness.**
- 2. File all papers on time (within 90 days of incident)**
- 3. Sign your statement in front of reliable witness(s). (This may be done with a member of the NAACP.)**

For further assistance, see the NAACP resource page:

<http://www.naacp.org/legal/addressources/Legal>

Department, or contact LegalDept@naacpnet.org

For additional local information, contact your Mobile County Branch President (Robert Clopton) or Legal Redress Chair (J.T. Averhart).